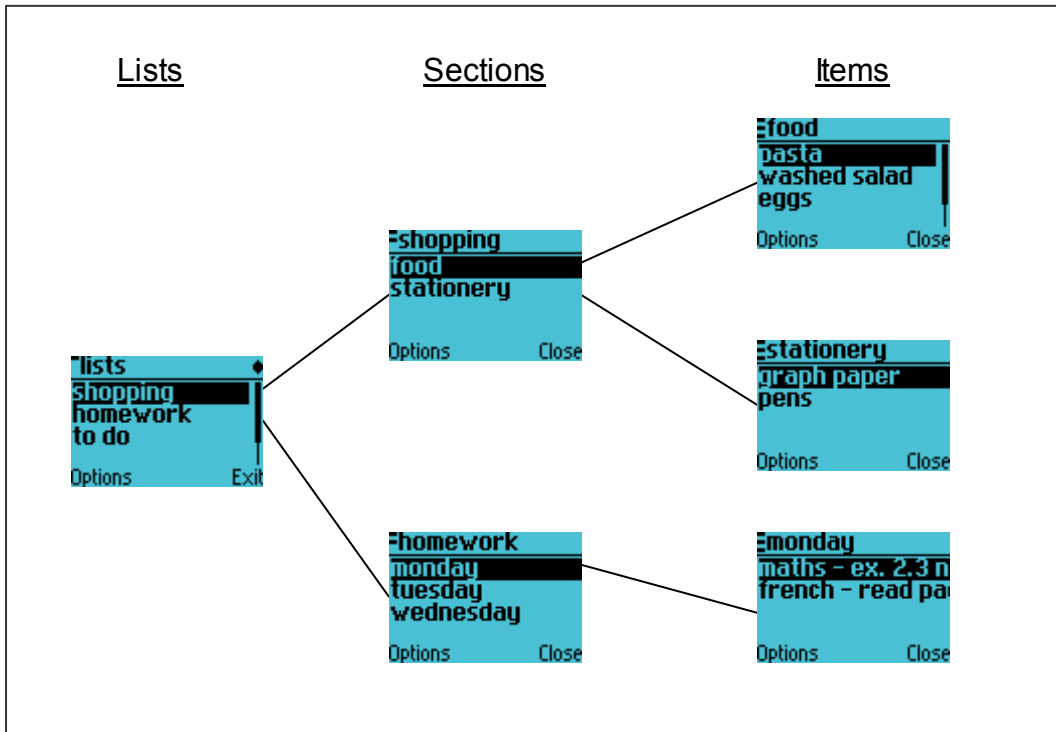


# QuickList User Guide

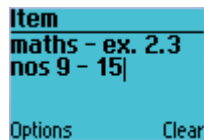
## Overview/Introduction

QuickList is a hierarchical List Manager. Each List can have a number of Entries, called Sections, and each Section can have a number of Entries, called Items. Lists and Sections are Containers because they contain Entries. The following diagram illustrates this:

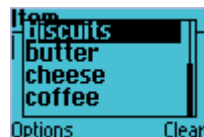


As you can see List, Sections, and Items are all presented to the user using the same screen layout. Each screen represents a Container with its description as the title, and a number of entries. The first screen always has the title **lists**, and the entries are all the Lists held in the phone.

There are two other screens you will commonly use. The screen for entering, editing and viewing the description of an Entry:



And the one used for selecting words:

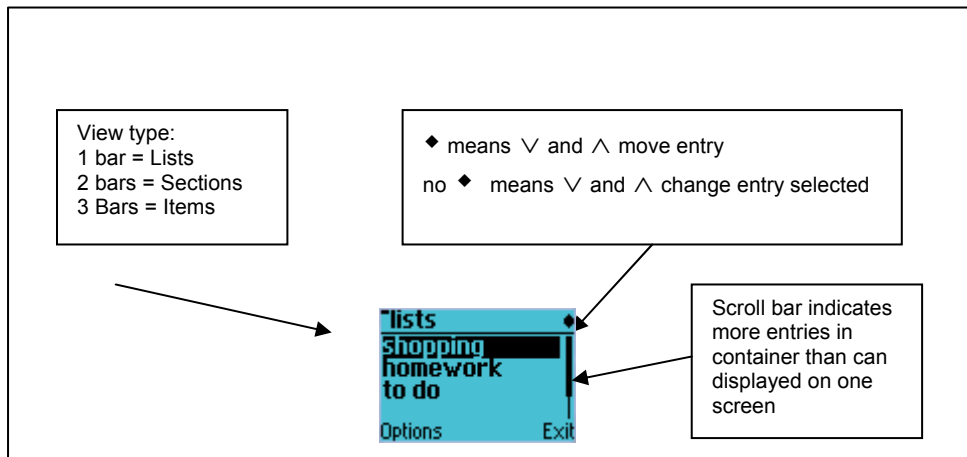


## Dictionary

One of the key features of QuickList is the use of a dictionary. The dictionary holds every word used in the description of every List, Section and Item. Each time a word is used in a description, a link to the dictionary is stored, rather than the word itself.

It has two major benefits. First, it minimizes the storage requirement by only storing each word once. Second, once a word has been recorded in the dictionary, it can be quickly recalled and used in the description of another Entry.

## Operation



### Container (List/Section/Item) View

The number of bars in the top left corner of the screen indicates what is being displayed: one bar indicates Lists, two bars Sections, three bars Items.

The scroll bar indicates that there are more entries in the container than be displayed on one screen. The length of the thick bar shows how much of the container is being displayed.

The diamond in the top right hand corner indicates whether the ∨ and ∧ keys change the entry selected, or move the entry selected. If the diamond is displayed the entry will be moved.

### Purpose

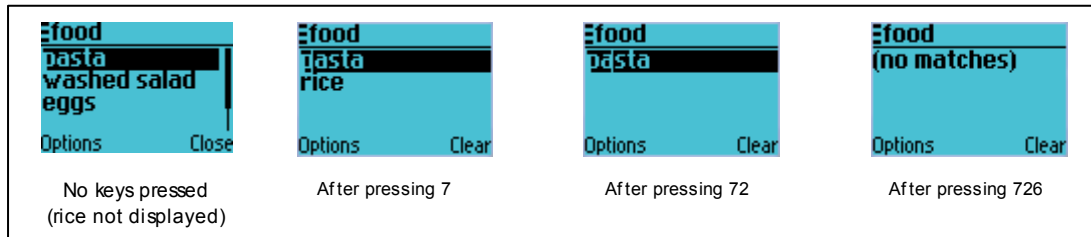
This is the screen through which lists are created, viewed, modified and deleted. The entries displayed from a container can be limited to those that begin with certain characters. The position of an entry in a container can be changed.

### Key Usage

In Select mode you can use ∨ and ∧ to change the entry selected. In Move mode you can use ∨ and ∧ to change the position of the selected entry in the container.

The '\*' key toggles between Select and Move mode.

If the number of entries in a container is large you may wish to limit the number you see. You can do this by using the keys 0-9 to enter a sequence that restricts those that are displayed. For example pressing '7' will restrict the entries to those that begin with 'p', 'q', 'r', 's' or '7', as these are the characters assigned to key '7'. If you then press '2' the entries will be restricted to those that begin with 'p', 'q', 'r', 's' or '7', and have 'a', 'b', 'c' or '2' as their second character (see the example below).



## Commands

The following is a list of commands and when they are available. The keys these commands are mapped to are device dependent.

### Exit

- In List View

Exits QuickList

### Open

- In List and Section View when entries displayed

Opens the container selected and displays its entries. If the selected container is a list it displays its sections, if it is a section it displays its items.

### Close

- In Section and Item View

Changes the view to that of the container that contains the current container. If the current container is a lists it displays all the lists, if the container is a section it displays the list that contains it.

### View

- In Item View when entries displayed

A Text View screen displays the complete description of an item entry. It also provides the option to delete it

### Add

- Always

Adds a new entry to the container being displayed. A Text View screen is displayed to allow the text of the entry to be entered.

### Edit

- When entries displayed

A Text View screen displays the complete description of the entry current selected and allows it to be edited.

### Delete

- When entries displayed

Deletes the entry currently selected.

#### **Clear**

- When a restriction has been entered

Deletes the last key of a restriction and displays the entries that now match it

#### **Copy**

- In List View

Prompts for a description of the new List and copies the contents of the currently selected List into it.

#### **Merge**

- In Section View

Allows a List to be selected and then the contents of that List is merged into the one currently displayed. If both lists contain sections with the same description then the sections are merged, i.e. in the merged list there will only be one section with that description. But Items within those sections will be duplicated if they have the same description.

#### **Setup**

- In List view

Purge words - Deletes those words from a dictionary not used in the description of any entry.

Delete lists - Deletes all the lists, but leaves the dictionary unaltered.

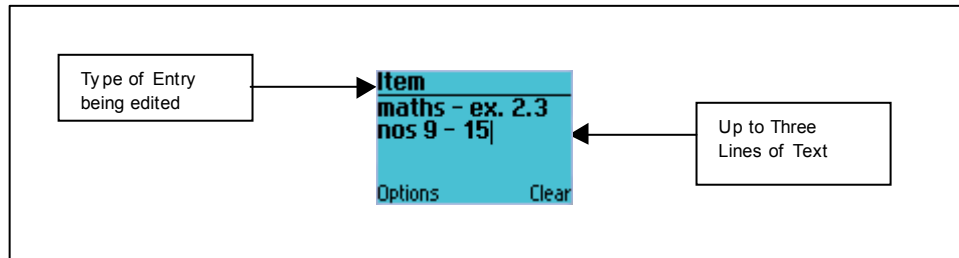
Delete all - Deletes all the lists and deletes all words in the dictionary.

#### **Help**

- Always

Displays a simple explanation of the commands and key usage.

## Text View



### Purpose

Some commands require text to be entered (Add), edited (Edit), or viewed (View). You do this using this screen.

The text is input using the keys 0-9. Repeatedly pressing a key will cycle through the characters associated with that key, e.g. 'a', 'b', 'c', '2' for the '2' key. Pressing another key or waiting for a short time will move to the next character, selecting **Clear** will delete the current character. You can also insert words from the dictionary.

### Key Usage

\* displays the Word Selection screen allowing a word to be selected and inserted from the dictionary.

### Commands

#### Ok

- When text has been entered

Accepts the text that has been edited or entered

#### Cancel

- Always

Cancels the operation.

#### Clear

- When text has been entered

Erases the last character entered.

### Word Selection

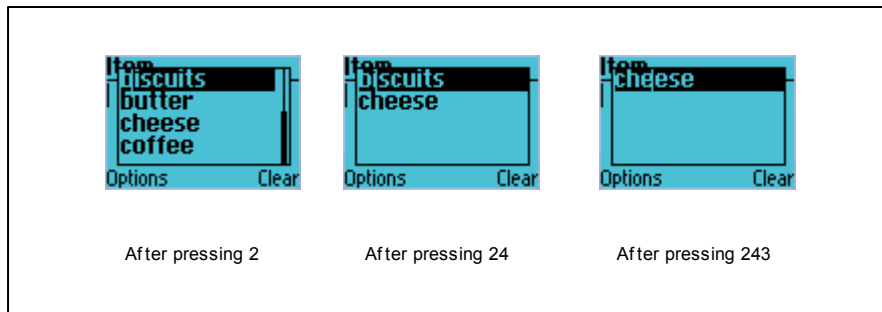
#### Purpose

This screen allows words that already exist in the dictionary to be selected and used in the description of an entry.

## Key Usage

In Word Selection mode you can use the  $\vee$  and  $\wedge$  to change the word selected.

Pressing a sequence of the keys 0-9 restricts the words displayed to those that match the sequence. The characters 'a', 'b', 'c' and '2' all match the '2' key, 'd', 'e', 'f' and '3' all match the '3' key, and so on. The position of the caret(vertical bar) indicates the length of the sequence entered.



## Options

### Select

- When words are displayed

Inserts the word selected into the description of the entry being edited.

### Cancel

- Always

Cancels the operation.

### Clear

- When a restriction has been entered

Deletes the last key of a restriction and displays the entries that match now match it

## Glossary

|           |  |
|-----------|--|
| Container | There are three types of Container, Lists, List and Section. There is only one Container of type Lists and it contains all the Lists |
| Entry     | An Entry in a Container. There are three types of Entry, List, Section and Item  |
| Lists     | The Container of all Lists.  |
| List      | An Entry in Lists, and a Container of Sections   |
| Section   | An Entry in a List , and a Container of Items  |
| Item      | An Entry in a Section.   |

## Key Assignments

| Key | Characters |
|-----|------------|
|-----|------------|

|   |                                    |
|---|------------------------------------|
| 0 | <space>0                           |
| 1 | 1.,?!&@£\$#%=-+*^\\ (){}<>:;'"~^`_ |
| 2 | abc2àáâãäåæç                       |
| 3 | def3èéêë                           |
| 4 | ghi4ìíîï                           |
| 5 | jkl5                               |
| 6 | mno6đňòóôõø                        |
| 7 | pqr7ß                              |
| 8 | tuv8ùúûü                           |
| 9 | wxyz9ýþÿ                           |